Village Hall

1. The Custodian Trustees (Parish Council)

Role:
Legal owners / custodians of the land.

Responsibilities in simple terms:

Hold the land "on trust" – not for their own use
Make sure the land continues to be used as a village hall
Ensure the Management Committee is in place
Sign legal paperwork relating to the property
Act as a safety net if the Committee fails

They don't run the hall day-to-day – they leave this to the Management Committee.

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2. The Management Committee

Role:
Day-to-day operators / managers of the Village Hall.

Responsibilities:

Keep the hall in good repair
Insure the building (fire, burglary, public liability etc.)
Handle bookings, maintenance and hiring rules
Manage the bank accounts and finances
Produce yearly accounts and reports
Raise funds and accept donations
Make rules for use of the hall
Hold at least two meetings per year, plus an AGM
Keep minutes and proper records
Decide on improvements, extensions, or major repairs
Get Ministerial consent for big decisions (e.g., selling or mortgaging the property)

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3. The Local Groups (Representative Members)

These include:

Women's Institute
Over-60s Club
Youth Club
Ellington Parochial Church Council
Ellington Parish Council

Role:
Provide Representation.
They appoint committee members to ensure different parts of the community are heard.