Ellington Parish Council

Minutes of Annual Meeting of Ellington Parish Council
on Wednesday 17th May 2023, 7.30 pm at the Village Hall, Ellington.

Present:

Councillors:	Cllrs Lumbers (Chairman), D Porter, M Chapman and Alex Hinchliffe
Clerk	Lisa Hazel
County / Disc	None Present
Public:	Dino Biagioni of Rose Homes Limited. Mr Brotherton of Redwood Lodge and Mr Millar and Mr Davies of Strutt & Parker were also in attendance.

1633 To Elect the Chairman of the Parish Council for the year 2023/24

It was proposed by Cllr Chapman, seconded by Cllr Porter and RESOLVED by a unanimous vote that Cllr Lumbers be re-elected as Chairman for Ellington Parish Council for the forthcoming year.

1634 To Elect the Vice Chairman of the Parish Council for the year 2023/24

It was proposed by Cllr Lumbers, seconded by Cllr Chapman and RESOLVED by a unanimous vote that Cllr Hinchliffe be elected as Vice Chairman for Ellington Parish Council for the forthcoming year.

1635 Execution of Declaration of Acceptance of Office forms for all Councillors.

All forms of acceptance of Office were signed by those present.

1636 Co-option of new members

It was noted that 1 person has registered an interest to be co-opted onto the Parish Council, however they are unable to attend this meeting. It was agreed they would be co-opted onto the Council at the next meeting.

1637 Apologies for Absence

Apologies were received and approved from Cllr Crook and Norton.
Cllr Ian Gardener and Cllr Stephen Cawley also sent their apologies.

1638 Declarations of interest in any agenda item

Cllr Chapman declared an non-disclosable pecuniary interest in item: 1645, APPLICATION REF. 22/02534/FUL as he is contracted to farm the land.

1639 Public Forum

It was noted that Mr Dino Biagioni of Rose Homes Limited was in attendance in relation to item: 1645, APPLICATION REF. 23/00684/S73. Mr Biagioni was invited to give a brief overview of the application. The following points were noted:

- A couple of boundary discrepancies have been highlighted between the planning permission site layout and land registry title,
- The discrepancies occur to south of plots 2&3 and to the east of plot 6,
- The landscaping strip and fence line to the southern boundary in front of plots has been amended,
- Plot 6 has been repositioned a further 1000mm away from Malting Lane,

- Ordnance Survey of the site will be completed next month.

It was agreed to vary the order of the Agenda and take item: 1645, APPLICATION REF. 23/00684/S73 here.

1645 Planning Application

- PARISH COUNCIL CONSULTATION – APPLICATION REF. 23/00684/S73 Varation of Condition 2 (Plans listed in table above), 5 (Landscape compliance) , 15 (visibility splays) of 21/02142/S73 to update site plan to 20040/PL04D Land At Corner Of Thrapston Road And Malting Lane Ellington

On a proposition by Cllr Lumbers, seconded by Cllr Chapman it was agreed unanimously to recommend "Approval" with the following comment:

- This application is for necessary re-alignment due to variation of perimeter boundary. **Actin: Clerk**

It was noted Mr Brotherton of Redwood Lodge and Mr Millar and Mr Davies of Strutt & Parker were in attendance in relation to item: APPLICATION REF. 22/02534/FU.
The gentlemen were invited to provide a brief overview of the application. The following was noted:

- This application is for 1 property only and not for 3 properties as previously approved,
- Improvements to the new access have been made and deemed sufficient by Highways,
- They would like the application to go to Huntingdon District Council Planning Committee to enable them to put across their views,
- The property is some distance away from the road,
- The application transforms a run down building into a habitable property.

Cllr Lumbers thanked the gentleman for attending. It was agreed to vary the order of the Agenda to take the following item next:

- PARISH COUNCIL CONSULTATION – APPLICATION REF. 22/02534/FUL Change of use of existing buildings to create one residential dwelling and associated grounds, including the demolition of a barn and other ancillary structures Agricultural Buildings Redwood Lodge Farm Grafham Road Ellington - **HDC request for clarification on the Parish Council's position.**

Cllr Lumbers confirmed the Parish Counci have been asked to reconsider / clarify their previous response / position. It was confirmed the Parish Council previously recommended "Approval".

The following was noted:

1. The Chairman undertook a site visit,
2. All relevant policies were considered,
3. The most recent report from Highways was noted,
4. Comments in connection with the state of the building and policy: LP33 were noted and considered.

The Parish Council considered the above and agreed unanimously to still recommend **"Approval"** for this application with the following comment to be made:

- The Parish Council would like to draw to your attention their original 'highways comments' were based on earlier approval for 3 properties however

this application is now based on 1 property. As the latest Highways report which is based on 1 property recommends improvements to the existing access the Parish Council no longer consider this an issue. **Action: Clerk**

It was agreed as Mr Dino Biagioni of Rose Homes Limited was in attendance to vary the order of reference and take the following item next;

1644 Street Lighting Malting Lane

- Consider implementation of Solar Power Bollards.
- Note Rose Homes offer to install bollards.

Cllr Lumbers provided background to this request. It was noted that a request had been received by a resident to provide street lighting to Malting Lane which is currently an unlit road. Balfour Beatty were commissioned to produce a street lighting survey which was noted and considered. It was confirmed Rose Homes as part of the new development, Malting Lane, are installing solar power bollards and have offered to install additional solar power bollards along Malting Lane if needed subject to the Parish Council purchasing the bollards. All of the different options to install lighting and the option not to install any lighting at all were discussed and considered in detail. On a proposition by Cllr Porter and seconded by Cllr Chapman it was agreed to defer to install any lighting until the completion of the new development in Malting Lane. This will allow the Parish Council time to asses the lighting emitted from the development and installed bollards to establish if further lighting is required. The Clerk is to inform the original resident of this decision. **Action: Clerk**

It was noted that all of the gentlemen left at this point 20.10.

1640 County and District Councillors Reports

Noted these were received at the annual parish meeting.

1641 To approve the minutes of the meeting held on 13th March 2023

On a proposition by Cllr Porter and seconded by Cllr Hinchliffe the minutes were approved as a true record and signed by the Chairman.

1642 To Agree Councillors Areas of Responsibility / Appointment to Outside Bodies

It was agreed to defer this to the next meeting when all members are present.

1643 Matters arising from previous minutes not on the agenda

- **Note litter bin relocation** - Noted a bin from the green has been relocated to the play area.
- **Motorcross Planning Application, Land South of Grove Lane Update - Note Refused** - NOTED
- **Village Litter Pick - Update on Event**

It was noted this event was well attend with lots of litter picked. The Parish Council agreed to pay the fee for hiring of the hall which was hired to provide refreshments after. Cllr Hinchcliffe was thanked for all of his efforts along with residents who picked the litter. The Clerk is to arrange payment of the hall. **Action: Clerk**

- **Village Hall Grant Applications - Update**

It was noted the Parish Council has just had a grant for £10,000 approved for the upgrade of the hall.

Cllr Lumbers highlighted there has been several suggestions for potential new groups to be held in the hall.

1644 Street Lighting Malting Lane

- Consider implementation of Solar Power Bollards.
- Note Rose Homes offer to install bollards.

This item was taken earlier.

1645 Planning Application

- PARISH COUNCIL CONSULTATION – APPLICATION REF. 23/00684/S73 Varation of Condition 2 (Plans listed in table above), 5 (Landscape compliance) , 15 (visibility splays) of 21/02142/S73 to update site plan to 20040/PL04D Land At Corner Of Thrapston Road And Malting Lane Ellington
- PARISH COUNCIL CONSULTATION – APPLICATION REF. 22/02534/FUL Change of use of existing buildings to create one residential dwelling and associated grounds, including the demolition of a barn and other ancillary structures Agricultural Buildings Redwood Lodge Farm Grafham Road Ellington - **HDC request for clarification on the Parish Council's position.**

This item was taken earlier.

1646 Finance

- **Note online banking signatories facilities now fully set up**

Noted. Cllr Lumbers and Chapman are signatories along with the Clerk.

- **To agree Banking Facilities for Financial Year 2023/2024**

It was unanimously resolved to continue banking with Lloyds.

- **Note CIL Payment**

Noted CIL payment of £5,416.61 was received in relation to planning application 21/02142/S73

- **Note CAPALC Renewal Membership** - Noted. Agreed to renew membership for another year. **Action: Clerk**
- **Note SLCC Renewal Membership**
  - Note SLCC Membership to be divided by Grafham and Old Weston Parish Councils.

Noted. This will reduce Ellington Parish Council's fee for the year as the cost is now divided by 3 Councils.Agreed renew for another year. **Action: Clerk**

- **Council Insurance Policy - Note due for renewal**

Noted. The Clerk is to obtain a quote to add data protection security to the policy and to obtain a quote for a fixed price for 3 years. **Action: Clerk**

1647 Payments made since last meeting and payments to be authorised

The following payments since the last meeting were noted as follows: Function 28 £24.00 (email account April), The Print Shop (newsletter printing) £236.35,Clerk Salary March £577.75 (inc back dated pay rise), Balfour Beatty £307.58 (street lighting survey), Clerk Salary April £348.75.

1648 Update Statues of the AGAR (Audit and General Accounting Regulations) for financial year 2022 / 2023

- **Approve the Annual Governance Statement 2023 - Section One**

Section 1 of the Annual Governance Statement 2022/2023 was approved and signed by the Chairman and the Clerk

- **Approve the Annual Governance Statement 2023 - Section Two**

Section 2 of the Annual Governance Statement for 2022/2023 was approved and signed by the Chairman and the Clerk.

The Parish Council approved and signed the Certificate of Exemption as the gross income / gross expenditure did not exceed £25,000.

- **To approve Assets Register**

The Assets Register was approved and updated with the addition of Salt Bins which had previously been missed.

- **Approve Cashbook and Bank Reconciliation up to 31st March 2023**

The cashbook and bank reconciliation up to the 31st of March 2023 was noted and approved.

1649 Correspondence

- **To Consider Parish Council Response to 'Local Plan Update Issues Engagement Paper'**

Noted. It was agreed not to respond formally.

- **Note HDC invitation to attend presentations for the Local Plan Update and the Issues Engagement Wednesday, 24th May, starting at 19:00, and Monday, 5th June, starting at 19:00.**

Noted Cllr Lumbers and Cllr Hinchcliffe are to attend on behalf of Ellington Parish Council on 5th of June 2023, in person. The Clerk is to arrange this. **Action: Clerk**

1650 Any other Business for information only.

Cllr Hinchcliffe confirmed the newly moved bin has been emptied by the District Council.

1651 Date of next meeting.

10th July,11th September,13th November

There being no further business the meeting closed at 8.59pm.