Ellington Parish Council

Minutes of Meeting of Ellington Parish Council
on Monday 26th September 2022, 7.30 pm at the Village Hall, Ellington.

Present:

Councillors:	Cllrs Lumbers (Chairman) , Chapman, Crook, Norton and Woods.
Clerk	Lisa Hazel
County / Disc	Cllr Stephen Cawley
Public:	No members of the public were present.

Open Forum
No members of public present

1562 Apologies for Absence
Councillor's Porter and Hinchliffe sent their apologies. Cllr Ian Gardener sent his apologies and Cllr Stephen Cawley apologised for arriving late.

1563. Declarations of interest in any agenda item.
None.

1564. Update from District and County Councillors

Cllr Cawley had not arrived at this point.

1565. Approval of the minutes from Annual Parish Council Meeting 16th of May, Parish Council Meeting 11th July, Extra Ordinary Meeting 20th July and Planning meeting of 8th August 2022.
On a proposition by Cllr Lumbers seconded by Cllr Crook the minutes of the 16th May were approved as true record and signed. On a proposition by Cllr Lumbers and seconded by Cllr Chapman all other minutes were approved a s true record and signed.

Noted that Cllr Stephen Cawley arrived at this point. Cllr Lumbers agreed to take the following items next:

1564 Update from District and County Councillors
Please see Cllr Stephen Cawley's report attached (Appendix: A). The Parish Council agreed it would be beneficial to ask Huntingdonshire Policing Team to attend a future meeting. The Clerk is to arrange this.

1565 Planning Applications:
f) Buffaload Planning Application - update
Cllr Stephen Cawley confirmed 'The National Highways' continue to recommend non-acceptance before they have had an opportunity to review the site. They have recommended no action before 7 October 2022. Cllr Lumbers provided an update on behalf of the Council. It was felt by the Parish made. Cllr Stephen Cawley offered to try and arrange a meeting with the Parish Council and Alison Twyford, Planning Enforcement Team Leader, HDC to discuss the matter further. Cllr Lumbers agreed to attend a meeting if arranged.

e) Discuss former Mushroom Site, Ellington.
Cllr Lumbers bought to the attention of the Parish Council that General Permitted Development has been granted for this site for a steel portal framed storage building. Members were asked the following:

- Are you aware of this,

- If the building is erected, will it cause potential future problems for the village.

It was noted that members were not aware of this application and would look on the planning portal for further information.

1567 Other matters to consider / updates:

• To note correspondence re: blocking of Grove Lane

The recent communication around this was noted. Cllr Chapman provided background information for new members. The matter was discussed in detail and the Parish Council agreed to take no further action on this subject at this time.

It was noted Cllr Stephen Cawley left at this point 8.20pm.

1566. Matters arising from previous minutes not covered elsewhere on the agenda:

- **Relocation of litter bin - update**

It was noted in the short term a temporary bin is to be positioned near the tennis courts. This will allow time to see if an additional bin is needed, it will also allow the waste to be collected easier as the bin will have wheels.

- **Village Hall / CIL Application - update -** Nothing further to report at this time as the application is still being considered.

1567. Other matters to consider / updates:

- **Village Internet**
- **Discuss village outages -** The recent internet village outages we're noted.
- **Openreach Fibre Installation Works Update + note response from Highways re: footpath.** It was confirmed that fibre installation is still in progress. The footpath surface in St Peters Way after fibre installation was questioned. The Clerk confirmed she had contacted the Local Highways Officer who highlighted there were no defects that fall within the intervention levels but the general state of the footpath is somewhat 'scabby'. It will be put forward for a surface treatment, which may not be carried out until next year.

The Clerk bought to the attention of the Council a temporary traffic order application that had just come in for High Street, Ellington. It was noted that the application was not clear and the dates did not appear to be correct as it indicated work would carry on for 15 months. The Clerk is to seek further clarification and report back.

- **To note correspondence re: blocking off Grove Lane** - This item was taken earlier.
- **New Councillor Training - Note potential dates** - Noted.
- **Village Hall - Update** - Nothing further to report at this time.
- **Playing field - Update** - It was noted that the new equipment has been ordered, received and installed.
- **Fly Tipping - to Note -** Recent fly tipping in Ellington Thorpe was noted. The Clerk confirmed she is trying to arrange for the deposited tarmac on slip road to be removed.

1568. Data Protection - ICO application

The Parish Council on advice from the Clerk are to register with the Information Commissioners Office at a cost of £40.00

1569. Street Lighting Malting Lane - Consider quotation to carry out survey

This item was discussed. The following was agreed:

- Cllr Lumbers are to contact Balfour Beatty who provided the quote to ask if the survey is extended to the whole village will there be extra costs,
- Cllr Crook and Chapman will contact the site developers for Malting Lane to ask if they will be installing any street lighting as part of the new development.
- Clerk is to check the planning application for the new site Malting Lane to see if there is any legal requirement to provide lighting. This is to be an agenda item for the next meeting.

1570. Tree Planting & Maintenance

- **Consider replacing recently removed trees**

On a proposition by Cllr Lumbers second by Cllr Woods it was agreed to replace the 2 trees that were recently felled. It was suggested one of the trees should be a commemorative tree.

- **Consider planting a tree for the Queens Jubilee**
- **Installation of Jubilee Plaque**

The Clerk is to obtain costings and designs for plaques and bring them to the next meeting.
Cllr Lumbers bought to the attention of the Council that the trees at the back of St Peters Way are in need of attention. Cllr Lumbers will obtain quotes for the work to be carried out. Trees is to be an agenda item for the next meeting.

1571. Neighbourhood Plan - Review / Action Plan

This is to be carried forward to the next meeting.

1572. EPFA - update on new equipment ordered
This was discussed under item: 1567 playing field update.

1573. Warm Spaces - consider providing warm spaces for residents to meet

Noted. Details are to be provided to the Village Hall Committee for their attention.

1574. Policy Review:
- **Data Protection**
- **Standing Order**

It was agreed to adopt CAPALC recommended polices for these. The Clerk is to adapt them accordingly and bring the documents to the next meeting for adoption.

1575. Planning Applications:

a) PARISH COUNCIL CONSULTATION – APPLICATION REF. 22/01663/FULTDC Erection of a dwelling (self-build plot) following granting of permission in principle, ref: 20/02515/PIP - Land West Of Grove Cottage Malting Lane Ellington,
On a proposition by Cllr Norton seconded by Cllr Crook this application is recommended for "Approval" as follows**:**
- Development on the site has already been approved in principle,
- This application is for a contemporary design with sustainability at the forefront.

b) PARISH COUNCIL CONSULTATION – APPLICATION REF. 22/01927/S73 Amendment of Condition 2 (plans) of application 17/02440/HHFUL amendment to garage, College Farm Thrapston Road Ellington,
It was unanimously agreed to recommend "Approval" as follows:
- This proposal is for a more conventional rectangular footprint for a garage and is preferred to the original submission.

c) PARISH COUNCIL CONSULTATION – APPLICATION REF. 22/00101/HHFUL Partial demolition of existing carport and erection of single storey annexe ancillary to the main dwellinghouse Wheatsheaf Cottage Malting Lane Ellington - New Plans,
On a proposition by Cllr Lumbers seconded by Cllr Chapman it was agreed to recommend 'Approval" with the following comment:
- The Parish Council would like to highlight they prefer this application over the previous one as the new layout design mitigates the concerns over loss of parking spaces.

d) PARISH COUNCIL CONSULTATION – APPLICATION REF. 22/01604/CLED Lawful development certificate existing for erection of two dwellings and associated works following works having commenced on site. Land At College Farm Thrapston Road Ellington
It was unanimously agreed to respond as follows:
- Ellington Parish Council note permission has previously been approved and have no further comments to make on this application

e) Discuss former Mushroom Site, Ellington - this item was taken earlier.
f) Buffaload Planning Application - update - this item was taken earlier.

1576. Finance
- **To note Bank Reconciliation** - Noted. The Clerk was asked to provide a breakdown of CIL by CAPALC.
  payments for the next meeting.
- **Note VAT Return - £470.20** - It was noted that this has been applied for but not approved yet.
- **External Audit Appointment** - It was agreed to go with the recommended auditor as appointed

- **HMRC Credit Letter - update** - The Clerk gave a brief update on the situation. It was noted that the correct information has now been imputed onto HMRC's website. The Clerk confirmed that it is unlikely that once the information is taken into account that there will be any credit left. It was bought to the attention of the Parish Council that some of the recently imputed details changed some of the Clerks earlier payslips tax wise and that national insurance is due for month 10 of the last financial year of £21.18. This was approved and a cheque raised.
- **To note Clerk training - VAT Return training -** The Clerk gave brief update on the training received.
- **To note Lloyds Bank update to Terms and Conditions** - Noted.
- **Budget Preparation -** It was bought to the attention of the Parish Council that the budget will be set at the next meeting. Councillors were asked to consider any future plans that may affect the budget.

1577. Payments made since last meeting and payments to be authorised:

The payments made since last meeting were: BEAM Grass Cutting £235.00 x 3, Function 28 £24.00 x 3, L Hazel Clerk Salary £789.70 (3 payments), Clerk Expenses (postage) £10.58, HUCK Nets Uk Ltd (tennis nets) £160.12. The following payment was approved: BEAM Grass Cutting £235.00

1578. Correspondence

- HDC Press release - Don't Lose Your Right To Vote
- Anglian Hot Water Message
- HDC Press release - Two new honorary aldermen
- Think Communities Newsletter
- CAPALC - Chief Executives bulletin
- HDC Press Release - Council Awarded Green Flag Status
- Cambridgeshire Matters Newsletter
- Huntingdonshire Futures Roadshows
- Cambridgeshire Flood Groups Conference 22nd September 2022
- Free Carbon Literacy Training
- CAPALC Bulletins / Newsletters
- Notification of IDB Watercourse Maintenance 2022 / 2023
- Cambridgeshire Local Authorities - Energy efficient grants
- Bird Flu Guidance
- eCops updates
- HDC Town and Parish Forum engagement
- The Library Presents Autumn 2022 workshops
- Fens Reservoir Project - 2 new reservoirs
- CCC Transport Strategies - update

Noted

It was bought to the attention of members that the MVAS batteries are losing power more quickly. It was agreed to purchase new batteries if required.

1579. Date of next meetings: 14th November

There being no further business the meeting was closed at 9.40pm.