Council Name: Ellington Parish Council
Council Address: 2 Brampton Road, Grafham, PE28 0UR
Email Address: clerk@ellingtonparishcouncil.gov.uk
Telephone numbers: 07867 766445

Email Contact Privacy Notice

When you contact us

The information you provide (personal information such as name, address, email address, phone number, organisation) will be processed and stored to enable us to contact you and respond to your correspondence, provide information and/or access our facilities and services. Your personal information will be not shared or provided to any other third party.

The Councils Right to Process Information

General Data Protection Regulations Article 6 (1) (a) (b) and (e)

Processing is with consent of the data subject or
Processing is necessary for compliance with a legal obligation or
Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller

Information Security

Ellington Parish Council has a duty to ensure the security of personal data. We make sure that your information is protected from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure. This is done through appropriate technical measures and appropriate policies. Copies of these policies can be requested.

We will only keep your data for the purpose it was collected for and only for as long as is necessary. After which it will be deleted. (You many request the deletion of your data held by Ellington Parish Council at any time).

Children

We will not process any data relating to a child (under 13) without the express parental/ guardian consent of the child concerned.

Access to Information
You have the right to request access to the information we have on you. You can do this by contacting our Data Information Officer: (L Hazel, Clerk to Ellington PC - contact details at top of this document)

Information Correction
If you believe that the information we have about you is incorrect, you may contact us so that we can update it and keep your data accurate. Please contact: (L Hazel, Clerk to Ellington PC - contact details at top of this document) to request this.

Information Deletion
If you wish (Ellington Parish Council) to delete the information about you please contact: (L Hazel, Clerk to Ellington PC - contact details at top of this document) to request this.

Right to Object
If you believe that your data is not being processed for the purpose it has been collected for, you may object: Please contact (L Hazel, Clerk to Ellington Parish Council) to object.

Rights Related to Automated Decision Making and Profiling
Ellington Parish Council does not use any form of automated decision making or the profiling of individual personal data.

Complaints
If you have a complaint regarding the way your personal data has been processed you may make a complaint to (Ellington Parish Council) Data Information Officer: (Lisa Hazel, Clerk to Ellington PC - contact details at the top of this document) and the Information Commissioners Office casework@ico.org.uk Tel: 0303 123 1113

Summary: In accordance with the law, Ellington Parish Council only collect a limited amount of information about you that is necessary for correspondence, information and service provision. Ellington Parish Council do not use profiling, we do not sell or pass your data to third parties. Ellington Parish Council do not use your data for purposes other than those specified. Ellington Parish Council make sure your data is stored securely. Ellington Parish Council delete all information deemed to be no longer necessary. Ellington Parish Council constantly review our Privacy Policies to keep it up to date in protecting your data. (You can request a copy of our policies at any time).