Ellington Parish Council

Minutes of Extraordinary Ellington Parish Council Parish Meeting
on Monday 27th July 2020
The meeting was held online via Zoom as per the "*Regulations*" (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020).

Present:

Councillors:	Cllrs Chapman, Elliott, Lumbers, Porter and Walters
Clerk/Dist Cllr:	Darren Tysoe
County Cllr:	Cllr Ian Gardener
Public:	None

1339. Apologies for Absence – Cllr McCutcheon, Cllr Palmer, County Cllr Gardener,
1340. To receive from Members declarations as to disclosable pecuniary, non-disclosable pecuniary or non-pecuniary interests in relation to any Agenda item - none
1341. a) Cllrs noted the report of the Internal Auditor for the financial year 2019/20.
i. Village Hall should be professionally revalued every 5 years and flat roof inspected every two years to ensure that the Council is not under-insured. **Action: Clerk**
ii. Recommend that the Clerk checks that data breach cover is included in the Policy as recommended by the ICO under General Data Protection Regulations. **Action: Clerk.**
iii. New play equipment. Clerk to check that insurance is updated. Action: Clerk
iv. New play equipment. Inspection log sheets to be produced and sent to the PC at quarterly intervals. **Action: Cllr Lumbers.**
v. Review Risk assessments (and risk register). vi. Check the contract of the defibrillator for maintenance and first responder. **Action: Clerk.**

b) To approve the Asset Register. This was approved, subject to the play equipment being updated to reflect the cost of replacement (including surfacing, installation and its purchase). **Action: Clerk.**

c) Approval of Section 1, Annual Governance Statement of Annual Return 2019/20. This was approved (Prop: Cllr Porter; seconder: Cllr Lumbers).

d) Approval of Section 2, Accounting Statements of Annual Return 2019/20. This was approved (Prop: Cllr Walters; seconder: Cllr Elliott).

e) To discuss the COVID-19 grant. It was agreed to return the grant (£1000) given that the original aims of the grant had not been met as there was no demand for hot meals. **Action: Clerk.**

1342. Date of next Meeting – September 7th, 2020.

Darren Tysoe, Clerk to the Council, Grove Cottage, Malting Lane, Ellington, PE28 0AA
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